

CRIMINAL HISTORY AFFIDAVIT

Applicant/New Employee/Volunteer

Dear Applicant: Most positions with the Des Moines Municipal Schools involve some level of contact with our student population. As part of creating a safe environment for students, we ask that you provide the information on this form to help us evaluate your suitability to perform in this unique capacity. Your application for employment will be considered incomplete and will not be further considered if you fail to provide us with this information. *This insert is part of the application itself and any misrepresentation or omission of fact may be grounds for disqualification from further consideration of your application or will be sufficient and just cause for termination or discharge of your employment regardless of when the misrepresentation or omission is discovered.*

I, _____, certify that this document is a true, accurate, and full disclosure of
PRINT FULL NAME

my personal and professional background history, and I acknowledge the ramifications if there are misrepresentations or omissions of fact in my responses.

The conviction of a crime or any affirmative answer provided by you on this insert is NOT an automatic bar to employment. The Des Moines Municipal Schools will consider the nature of any conviction or alleged conduct underlying the affirmative response and the position for which you are applying. Pursuant to State law if and when your application successfully continues in the application process following initial review and you have been selected for an interview, this Affidavit will then be included in your application for employment for review by the interview committee. This will allow you the opportunity to address any responses contained within your Affidavit and allow the interview committee to obtain further information on your application and your suitability for employment.

PLEASE ANSWER THE QUESTIONS CONTAINED IN SECTION I AND SECTION II.

SECTION I (Please check “yes” or “no” for the following questions)

If you answer “yes” to any of the questions, please attach a statement explaining your answer to include information such as the case number, name of jurisdiction/court involved and date of the matter.

_____ I certify that the statements I attach to this form give a true, accurate, and full account of any offenses described in this Affidavit that I may have committed, been convicted of, been indicted for, or been charged with in this state or any other jurisdiction.

The crimes or violations of law referred to in this Affidavit include any and all crimes or violations of law in which the victim or the person affected by the crime or violation is a child regardless of whether the crime or violation is specifically designated for the protection of a child including but not limited to the following for your review in answering the questions in Section I and Section II:

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| 1. Sexual abuse of a minor | 15. Kidnapping |
| 2. Incest | 16. Arson |
| 3. Sexual assault | 17. Burglary or Robbery |
| 4. Sexual exploitation of a minor | 18. D.U.I./D.W.I. |
| 5. Contributing to the delinquency of a minor | 19. Criminal Sexual Penetration |
| 6. Distribution of marijuana, or controlled substances | 20. Enticement of a Child |
| 7. Commercial sexual exploitation of a minor | 21. Child Pornography |
| 8. Dangerous crime against a child or children | 22. Criminal Sexual Contact |
| 9. Child abuse | 23. Criminal Sexual Contact with a Minor |
| 10. Molestation of a child | 24. Indecent Exposure |
| 11. Sexual conduct with a minor | 25. Distribution controlled substances to a minor |
| 12. Aggravated assault of a minor | 26. Delivery to a minor of drug paraphernalia |
| 13. First or second-degree murder | 27. Aggravated indecent exposure |
| 14. Involuntary/Voluntary manslaughter | 28. Aggravated assault on a minor |

1.	Are you currently being charged with or awaiting trial for any crime or violation of law listed above or any other crime or violation of law in which the victim or person affected by the crime or violation is a child?	__yes __no
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2.	Have you ever been convicted of, and/or have you ever admitted committing any crime or violation of law listed above or any other crime or violation of law in which the victim or person affected by the crime or violation is a child?	__yes __no
3.	Have you ever been put on and/or are you currently on probation in this jurisdiction or any other jurisdiction related to any crime or violation of law.	__yes __no
4.	Have you ever had your criminal record expunged for successful completion of a probationary period of time in which the original crime or violation of law is listed above or was any other crime or violation of law in which the victim or person affected by the crime or violation is a child?	__yes __no
5.	Have you ever been convicted of a sexual offense as a juvenile?	__yes __no
6.	Have you ever been convicted of a drug-related offense as a juvenile?	__yes __no
7.	Have you ever been investigated for, charged with, convicted of, pled guilty or no contest (<i>no lo contendere</i>) to any crime involving sexual contact or sexual abuse of another person as a juvenile or as an adult?	__yes __no
8.	Have you ever been charged with, pled guilty or no contest (<i>no lo contendere</i>) to, or been convicted of any other crime as a juvenile?	__yes __no
9.	Have you ever had a criminal charge or violation of law deferred upon any completion of conditions such as treatment or completion of a probationary period?	__yes __no
10.	Have you ever been charged with a crime where the charges were dismissed without prejudice by the district attorney's/prosecutor's office ?	__yes __no

SECTION II (Please check "yes" or "no" for the following questions):

If you answer "yes" to any of the questions, please attach a statement explaining your answer to include information such as the name of the employer or agency involved, case number and date of the matter.

_____ I certify that the statements I attach to this form give a true, accurate, and full account of any offenses described in this document that I may have committed, been convicted of, been indicted for, or been charged with in this state or any other jurisdiction.

1.	Are you presently being investigated or under any administrative procedure to consider your discharge or termination for misconduct by your present employer or have you offered or has your present employer requested a resignation of your employment in lieu of completing a formal termination or discharge of your employment?	__yes __no
2.	Have you ever been disciplined in the form of a demotion or involuntary transfer, terminated, discharged, or have you offered or been asked to resign from a prior position for workplace misconduct?	__yes __no
3.	Have you been asked or offered to resign from a prior position for reasons other than job performance reasons?	__yes __no
4.	Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of sexual harassment involving physical contact with another person, of sexual abuse of another person, of mishandling of funds, or of criminal conduct?	__yes __no
5.	Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of off work misconduct?	__yes __no
6.	Have you ever been investigated by a child protection agency, including tribal or pueblo protection agencies related to your children or your supervision of other children?	__yes __no
7.	Has any child protection agency, including tribal or pueblo protection agencies ever taken an action, formally or informally, to condition or limit your supervision/access of your child or children under your supervision?	__yes __no
8.	Have you ever been investigated by an adult protection agency, including tribal or pueblo protection agencies related to your access or supervision of an adult incapable of caring for him or herself?	__yes __no

9.	Has any adult protection agency, including tribal or pueblo protection agencies ever taken an action, formally or informally, to condition or limit your supervision/access of an adult incapable of caring for him or herself?	__yes __no
10.	Has a department, agency, board or committee of any state ever suspended or revoked an occupational or professional license that you held for any period of time?	__yes __no
11.	Have you ever had unemployment benefits denied by any state?	__yes __no
12.	If you served in the military, is your discharge under circumstances other than honorable?	__yes __no
13.	Has any federal department or agency ever suspended or revoked an occupational, gaming or professional license that you held for any period of time?	__yes __no
14.	Has a department, agency, board or committee of any state ever suspended or revoked your driver's license for any reason other than a traffic violation or conviction?	__yes __no

I understand and agree that any offer of employment that I may receive, or have received, from the Des Moines Municipal Schools is conditioned by law upon the School District's receipt of information pursuant to a fingerprint-based check of my personal and professional history. I further understand and agree that I may be terminated or discharged by the School District immediately if any information contained in this Affidavit is inaccurate or relevant information has been omitted or if any information subsequently received by School District is inconsistent with any statement made by me on this Affidavit. I further understand and agree that the School District may take action related to a misrepresentation or omission on this Affidavit regardless of when discovered even following successful employment with the School District.

I authorize the Des Moines Municipal Schools to check my personal and employment history, including without limitation, evaluations, criminal arrest and conviction records for both juvenile and adult, reference checks, and release of investigatory information possessed by any private or public employer of any state, local, or federal agency. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation defamation, emotional distress, invasion of privacy or interference with contractual relations that I might otherwise have against the School District, its agents and officials or any provider of such information.

I understand that all terms of employment, offer of employment, or volunteer status are conditional until the required background investigation is complete. I have read this authorization and release of all claims, and I expressly agree to the terms set forth herein.

SIGNATURE

DATE

PRINTED NAME

SOCIAL SECURITY NUMBER

Revised: